**SAQG Vendor Application Form**

**QUILT SHOPS / VENDORS / SUPPLIER MEMBERSHIP**

The South African Quilters’ Guild would like to afford Vendors an opportunity to reach the broader Quilter’s community in and outside of South Africa by listing their business information on the SAQG website at a once-off cost by completing and submitting the following application.

**Sign up in 3 easy steps!**

Sign up today and our team will get you set up and create your ~~first~~ listing.

1. Complete the **Vendor** **Application Form** below
2. Pay the once-off **listing** f**ee**
3. **Email** the following as attachments to [info@quiltsouthafrica.co.za](mailto:info@quiltsouthafrica.co.za) & [treasurer@quiltsouthafrica.co.za](mailto:treasurer@quiltsouthafrica.co.za).

*NOTE: Please DO NOT insert graphics or photos into this document.*

* The completed Application Form
* Proof of Application Fee Payment
* A digital copy of your logo (see specifications below)

**INSTRUCTIONS FOR COMPLETING THIS FORM**

**DO NOT print out to complete by hand and scan.**

This document has been designed for your and our convenience. KINDLY complete this form by typing directly in the fields provided, and then save and send it by email as an attachment.

**BUSINESS DETAILS**

The information and logo you supply will appear on the SAQG website.

|  |  |  |  |
| --- | --- | --- | --- |
| **Business Name:** |  | | |
| **Address:** |  | | |
| **Code:** |  | **Province:** |  |
| **Contact Person:** |  | **Telephone:** |  |
| **Mobile:** |  | **Facsimile:** |  |
| **Email:** |  | | |

**Online Details** *(Supply whole link to page i.e. http://www.quiltsouthafrica.co.za/)*

|  |  |
| --- | --- |
| **Website:** |  |
| **Facebook:** |  |
| **Twitter:** |  |
| **Google:** |  |
| **Pinterest:** |  |
| **Instagram:** |  |
| **LinkedIn:** |  |
| **YouTube:** |  |

**ADDITIONAL INFORMATION REQUIRED** with this submission must be emailed as attachments.

* **Graphic Specifications –** Format of artwork/images/photos:

**Logo** (a digital copy of your logo) –

250 pixels wide x 188 pixels high.

All images should be in **JPG**, **GIF** or **PNG** format with a **dpi between 72 and 92** or saved for web in a quality higher than "Medium".

*Please Note: No artwork sent in Microsoft Word, Corel Draw, InDesign, Illustrator, Freehand, PDF, TIFF and EPS will be accepted. No advert will be scanned from another publication or from prints produced. We will not obtain images or any other graphics from websites on your behalf.*

* **LISTING FEES & PAYMENT DETAILS**

A once-off **listing fee** of ZAR 150 is required. Payment should be made to:

**South African Quilters Guild**,

**ABSA Bank**,

**Account No**: 903 389 3214

**Branch code**: 632005 (if required)

**Swift code**: ABSA ZAJJ

**I BAN**: 632005

**Reference to be used:** VENDOR+BUSINESS NAME

Please include the word ‘Vendor’ followed by your business name as a reference, so we can identify allocate? the payment.

This document will become your receipt / invoice when completed and payment is made in full. Please keep a copy for your records.

**TERMS & CONDITIONS**

1. Only Quilt shops, -vendors, -suppliers, and quilt related services may apply.
2. Your business information and logo as provided will appear on the SAQG website. Kindly ensure that it represents your business in the best possible way.
3. SAQG understands the importance of your privacy. We recognise the rights of our affiliates, members, and others to keep their personal information private.
4. Information collected is information that you submit knowingly and voluntarily. The collection of the data is primarily so that SAQG can register your business as part of SAQG. The information you supply may be used in printed material and on the SAQG website, and for SAQG marketing and communications.
5. SAQG is a reference website and cannot be held liable for information or content that has expired or changed. Help us to ensure we keep accurate information by keeping us informed of any changes to information and contact details.

By submitting this form, you acknowledge your acceptance and agreement of the terms as stated above.

|  |  |
| --- | --- |
| **Information supplied by:** |  |
| **Tel:** |  |
| **Email:** |  |
| **Date:** |  |